

## 11/5/25 Board Meeting Minutes

Attendees: Melanie Kern, Kristin Hort, Billy Pekarski, Matt Maziarz, Tham Selvan, Karen Hakenson, Shana Farnsworth, Kara Harlow, Hillary Barlow, Tyler Dunn, Alina Canha, Rich Forcier, Candice Wilkins, Bill Templeton, Sean Foley, Jason Upham,

- I. Old Business
  - a. Minutes from September 29, 2025 approved
  
- II. Board Update
  - a. Current Board Members updated and distributed in meeting
  - b. Needs: HSG, MSB, JRG co-directors needed
  
- III. Current Business
  - a. Finances
    - i. Financials
      1. Registration fees processed thus far: \$104,875
      2. Veteran's day clinic processed thus far: \$240
      3. Gifts (Candice Wilkins State Street Volunteer matching gifts: \$500
      4. Vote to spend \$300 on Signs to advertise for Rec league motioned by Kristin Hort, second by Melanie Kern, voted yes unanimously
      5. Certificate of Insurance is in place for Westford Public School and travel leagues
      6. Arbiter Pay is complete for services December through March
      7. Fundraiser
        - a. Deposit of \$200 issued to Nab Country club
        - b. Deposit to Bruce Jacques \$900 to hold service
      8. Received sponsorship pledge \$1500 from Milltown to have logo on back of Tee shirt, TBD how they will pay invoice, Alina instructed that they can send her a check
    - ii. Equipment
      1. Travel – needs bandaids, ice packs, spots tape, baggies
      2. Rec – TBD
  
- IV. Travel
  - a. Girls
    - i. Meeting on Sunday to organize games
    - ii. Coach's CORI's are complete aside from one coach
    - iii. Registrations are complete
  - b. Boys
    - i. Had meeting with coaches last week
    - ii. CORI's done except one coach waiting for return
    - iii. 1-2 players still have to register
    - iv. Coaches can use GameChanger and/or Teamsnap to communicate w teams
    - v. Will send another reminder regarding uniform ordering

- vi. Head coaches will report cancellations to Candice who will communicate to everyone else via teamsnap

V. Recreation Updates

- a. Groton Will not be participating
- b. Eval schedule:
  - i. Hilary to send Kathy Eval dates for rec evals, gym dates for coach training TBD
  - ii. Need to increase recruiting for instructional and rec ( sign purchases) and Veteran's day clinic via social media and signage ; numbers are down from last year
- c. ESB grade 3-4: 81 signed up, start weekend after Thanksgiving
  - i. Discussion regarding HS Coach plan w mentor, it's a great program if able to match up the right mentors with coaches
- d. JRB: 75 registered, discussion regarding not enough coaching, will work on recruiting more parents but do not want to close off registration because of this
  - i. Evaluations to be held 11/11/25 and 11/12/25 at Miller
    - 1. Need more evaluators
- e. MSG
  - i. John Kelly not participating
  - ii. Only 20 kids signed up so far, need more players
- f. JRG
  - i. Need co-director
  - ii. Doing well with coaches and players
  - iii. 3 Evaluators signed up so far, date TBD
- g. Ref training
  - i. 17 refs signed up
- h. Coach training
  - i. Likely 11/19/25 and 11/20/25 for trainings with stations like last year
- i. Instructional
  - i. January 10<sup>th</sup> start
  - ii. Need to email blast for increase in sign ups
  - iii. Will be on Sundays
  - iv. Cut off date for sign ups TBD but likely mid December
  - v. Appears to be a lot of volunteers
  - vi. Will communicate with Cat regarding Tee shirts and registration complete

VI. Initiatives

- a. WA Garden Game
  - i. January 18<sup>th</sup>, WA girls game at 11:30, WA boys game 1:30 pm
  - ii. Will be selling tickets until January 9<sup>th</sup>
  - iii. NOT a Celtics game, watching WA at the Garden and may get to scrimmage
- b. Veterans Day Clinic
  - i. To advertise more
- c. UML games / fundraiser
  - i. Women: 12/14/25
  - ii. Men: 2/16/26

- iii. Cost is \$7.62 / ticket, will bump price to \$12 / ticket to raise money
- iv. Swag Store is open
- v.

Next Meeting December 3, 2025 Abbot

1. Groton will not be participating

- d. Never heard back from Groton regarding participation so will likely not be involved
- e. Evaluations
  - i. Hillary sent out times and dates based on last year so directors to look over and approve
  - ii. Will likely be 2 nights
  - iii. Kathy to start advertising more now that travel is done
- f. Website page is open for student coaches and refs to sign up
  - i. Will need 2 place holders for gym for coach training
  - ii. Ref ages 9<sup>th</sup>-12<sup>th</sup> grade, some higher level 8<sup>th</sup> graders
  - iii. Current pay is \$15, proposal to increase pay to \$20 depending on level of participation and performance, still to be further discussed
- g. Start more social media and emails to spread the word regarding registration for rec league
- h. HSG – Joe proposed a better way to get more students involved that he has witnessed in other communities, involves choosing seasoned “captains” to recruit other high school students and form teams; Kristin to reach out to honor students who have participated in order to show more of a leadership role
- i. JRB: John Catistrano has been added as a co-director with Sean Foley
  - i. Sean reports that some kids said they got ‘locked out’ of Teamsnap but called customer support for Teamsnap which was very responsive
  - ii. JrG : Still looking for co-director
  - iii. MSB, MSG, JRG, ESB, instructional, no updates to report

VII. Initiatives

- a. WA @ Garden on Sunday January 18<sup>th</sup>, 11:30 girls, 1:30 boys; younger players may have opportunity to play scrimmage
- b. Veteran’s Day Clinic is 11/11/25 8 am to 12 pm; run by WA, advertised by WYBA, proceeds to be split by the 2
- c. UML Games
  - i. Proposed dates are girls: Decmeber 14<sup>th</sup>, boys: January 13<sup>th</sup> to sell tickets
- d. Fundraiser for 2026
  - i. Board decided to hire Bruce Jacques, to be held at Nab Lake Country Club on January 30, 2025
  - ii. Mel to book and Alina to send deposits
  - iii. Travel teams to organize gift baskets again
- e. Swag Store fundraiser
  - i. 10/1025-11/21/25

- ii. Increase cost for fundraising purposes
  - iii. May try out some other designs to have more options
- f. Joe had an idea for the 3<sup>rd</sup> graders who play rec to scrimmage during a WA game to draw more families to the game and increase school spirit.

NEXT MEETING November 5, 2025, 7:00 pm